

## Jennifer “Addie” Schafer

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### EDUCATION

- The College of William and Mary**, Williamsburg, VA (GPA 3.3/4.0) May 2013  
B.A., English and Secondary Major in Theater
- William and Mary School of Education**, Williamsburg, VA (GPA 3.9/4.0) May 2014  
M.Ed. of Elementary Education with an emphasis in Children’s Literacy

### WORK EXPERIENCE

- Fulbright ETA Program**, ETA, Kelantan, Malaysia Winter 2015-present
- Worked in a secondary school with ages 12-17 as an assistant teacher for one academic year
  - Ran multiple after school programs: English Society, Chorale Speaking, Drama, Test-taking workshops
- Drama Kids International**, Business Manager and Lead Teacher, Loudoun County, VA Summer 2014-Winter 2015
- Expand the classes offered for various ages 4-18 and lead teacher training
  - Accommodate the curriculum for various classes, assist and lead teaching
- Hunter Family**, Morning Helper, Williamsburg, VA Fall 2013-2014
- Assist with helping teenager with autism and cerebral palsy get ready for school
  - Assist with housework and be on call for additional assistance
- Matoaka Elementary School**, Student Teacher, Williamsburg, VA Fall 2013- 2014
- Assist with classroom plan logistics as well as learn best practices from cooperating teacher
  - Teaching isolated lessons in the fall then transitioning to full-time teacher in the spring
- Drama Kids International**, Summer Camp Instructor, Loudoun County, Virginia Recurring Summer 2011-13
- Lead classroom lessons, adapt curriculum for in depth theatrical study beyond acting
  - Helped create scenic design and stage manage performances
- Broadway Dance Arts**, Dance Instructor, Williamsburg, VA (**York County Business License**) Fall 2012-Spring 2013
- Instructed class and individual lessons for tap, jazz, and hip hop dance classes to ages 7-18
  - Helped substituting as well as with their competing theatrical and vocal performing group
- Arena Stage**, Marketing Intern, Washington, DC (Part of **William and Mary in Washington Program**) Fall 2011
- Compiled preliminary research for marketing packets for season of 12 shows
  - Assisted in planning and managing special events as well as ticketing specials
- Source Theater**, Production Coordinator and House Managing Intern Washington, DC Summer 2011
- Planned, advertised, and produced a talent show for local artists, bringing in a full house of patrons
  - House managed the evening shows, managed concessions, and worked the box office
- Loudoun Foundation Non-Profit**, Co-entrepreneur of Food Vender, Ashburn, VA Summer 2010
- Created healthy food vending business “Fresh Chic Picnic” for non-profit concert series
  - Publicized for business, accumulating over \$10,000 in sales and made donations to local cancer patient

### COMMUNITY SERVICE

- Kappa Delta Sorority**, Member: Girls Scouts USA, Avalon, PCAA, Richmond Hospital philanthropies Fall 2010-2014
- Coordinate performance opportunities within the sorority (i.e. recruitment, other philanthropies)
  - Help with philanthropies as well as outside volunteer work (i.e. volunteer with Avalon)
- Mission Trip to Belize**, Central America, team leader (*also trip member 2005-2009*) Summer 2011
- Run VBS, help with community construction, bring donated resources
  - As leader lead ministry within the group, reflection times, managed student volunteers
- Students Helping Honduras**, Alternative Spring Break trip, member Spring 2011
- Worked in rural communities: village and orphanage visits as well as build community schools
  - Assistant taught in foreign language classrooms (math and English)
- William and Mary Dance Marathon**, Productions and Logistics Director Fall 2010-11
- Planned and managed all production related parties: dancers, DJs, speakers, technicians, security
  - Served on year-long committee as leader, recruiter, and reached out to other dance marathons
- Sharpe Scholars program**, Productions Committee Head for final service project Fall 2009- 10
- Archive historical documents and year-long research, topic: Life and Career of Maggie Walker
  - Lead planning for an appreciation day with educational entertainment and research findings
- Matthew Whaley Elementary School**, Volunteer Choreographer Fall 2009
- Co-choreographed routine for winter Nutcracker
  - Held weekly rehearsals to instruct students and prepare them for the winter performance